

CONSTITUTION OF THE COPPER COUNTRY SKATING ACADEMY

Member Club of the United States Figure Skating Association

Adopted: October, 1994

Revised: September 2008

Article I

NAME

SECTION 1. Name: The Organization shall be know as the COPPER COUNTRY SKATING ADADEMY (CCSA)

SECTION 2. Location: The Club shall have its headquarters at the John J. MacInnes Student Ice Arena, Michigan Technological University, Houghton, MI

Article II

PURPOSE

SECTION 1. Purpose: The purpose of the club is to encourage instruction, practice and advancement of the members in compulsory figures, free skating, pair skating, ice dancing, moves in the field, and all types of figure skating; to encourage and cultivate a spirit of camaraderie among figure skaters; to sponsor, produce, and participate in the production of amateur ice shows; Conduct clinics and seminars for the educational purpose; to conduct USFSA test sessions and to sponsor competitions; and to carry out the general policies of the United States Figure Skating Association.

Article III

OFFICERS

SECTION 1. Officers: The Officers shall be President, Vice-President, Secretary, Registrar, and Treasurer. These officers shall be duly elected by the General membership at the annual spring meeting of the club. The Offices of Secretary and Treasurer maybe combined.

Article IV

DUTIES OF OFFICERS

SECTION 1. Duties of the President: IT shall be the duty of the President or his/her Designee, to take charge of the Club; to develop the agenda and preside at all meetings of the Club. He/she shall have the entire supervision and Management of the Club and its property pending the action of its Community Directors; the power to suspend any member for violating the By-Laws or regulations of the Club; and to call special meetings. The President, together with the Secretary, shall sign all agreements and contracts

Made by the Club and develop the Club calendar. The President shall serve on The Ice Scheduling Committee and liaison for ice rental.

SECTION 2. Duties of the Vice-President: It shall be the duty of the Vice-President to assist the President in the discharge of his/her duties and in their absence conduct the business of the Club. The Vice-President shall be responsible for the maintenance of the Club's By-Laws and committee assignments. He/she shall Chair the Ice Scheduling Committee.

SECTION 3. Duties of the Treasurer: The Treasurer shall have charge of funds of the Club and shall keep a record of all receipts and disbursements and shall render a written report, when requested by the President of Community Directors. The Treasurer shall serve on the Ice Scheduling Committee.

SECTION 4. Duties of the Corresponding Secretary: The Secretary shall keep the minutes of the meeting of the Club Officers and Community Directors and he/she shall supervise all reports and documents connected with the business of the Club. The Corresponding Secretary shall be responsible for all correspondence to and from the Club including the Club's newsletter.

SECTION 5. Duties of the Registrar: The Registrar shall maintain the CCSA membership list and retain USFS membership. He/she will be in charge of the Club's membership registration and punch cards.

Article V Community Directors

SECTION 1. Number of Members: There shall be a Community Board of seven (7) members Professionals and rink managers may serve as Community Directors with voting rights. Note that one (1) Professional maximum is allowed!

SECTION 2. Term of Office: Three members shall be elected each year at the annual membership meeting, and they shall serve for a period of two years. On the alternate year, four member will be elected for a total of seven community directors.

SECTION 3. Method of Election: The candidates shall be nominated at the regular membership meeting and elected by the adult membership of CCSA. At the first Meeting, the three candidates receiving the most votes shall serve for two years, and the next four highest will serve for one year. If a Director's spot becomes vacant, the President may appoint a member to fill that spot until next election.

Article VI DUTIES OF THE COMMUNITY DIRECTORS

SECTION 1. Meetings: The Community Directors, along with the Officers, shall meet at least once a month during the skating season. The date of such meeting shall be stated by the President. All meetings are open to the general membership.

SECTION 2. Quorum: Four (4) Officers/Community Directors shall constitute a quorum.

SECTION 3. Authority: The Community Directors shall advise the Club Officers of all matters Pertaining to the CCSA.

SECTION 4. Standing Committees: The Directors shall appoint all standing committees and Operations as they deem necessary with approval by the Club Officers.

SECTION 5. USFS Delegate: The Directors may elect a Delegate to the United States Figure Skating Association. Said delegate shall be the representative between the Club And the USFS and shall attend the USFS meeting in person or by proxy.

SECTION 6. Limitations: The position of the Community Directors shall be ipso facto vacated:

1. If he/she misses more than three (3) meetings.
2. If by notice in writing to the Club, he/she resigns.
3. If he/she is no longer a member of the Club.
4. If he/she becomes bankrupt or suspends payment of club fees.

Article VII STANDING COMMITTEES

SECTION 1. Names: The Standing Committee shall be: 1) Test, 2) Music, 3) Competition, 4) Ice Show, 5) Executive/Finance, 6) Synchronized Team, and 7) Ice Scheduling.

SECTION 2. Test Committee: They shall arrange for a conduct tests for both the Basic Skills Programs and the skaters beyond Basic Skills; and keep official records.

SECTION 3. Music Committee: They shall insure that music is played at all dance and freestyle Sessions, where appropriate.

SECTION 4. Competition Committee. They shall arrange for and conduct competitions; obtain Sanctions; and post competition notices for all skaters.

SECTION 5. Ice Show Committee: They shall solicit help from the general membership to To ensure active participation in the Club's Ice Show.

SECTION 6. Executive/Finance Committee: They shall oversee all actions that pertain to finance and goals. They have the authority to act on behalf of the board in between regular scheduled board meetings and the responsibility to report any action taken at the next board meeting. Membership consists of the Club only.

SECTION 7. Synchronized Team Committee: They shall oversee and direct the Synchronized Team Program.

SECTION 8. Ice Scheduling Committee: They shall oversee all ice scheduling for the Club.

SECTION 9. Directors Meetings: The Chair of standing Committee maybe required by the

President to attend meetings of the Officers/Community Directors. They may enter and take part in all discussions, however, they will not have a vote if they are not a Director.

Article VII MEMBERSHIP

SECTION 1. Geographical Area: There shall be no limitation on membership based on residency.

SECTION 2. Classifications: Membership shall consist of: Full, Limited, Out-of Club Beginner Synchronized Team and Honorary.

SECTION 3. Full Membership: Member shall pay family dues of twenty dollars per season, member has access to coaching staff, may purchase ice packages at rate set, may purchase punch cards for ice time at twelve dollars per punch card, may participate on synchronized skating teams, in Holiday Recital, and Ice Show, entitled to full voting privileges, pays test fees as listed on application, required to serve fifteen hours of volunteer time or pay fee of fifteen dollars per hour for each hour not served, receives gold test medal from Club when earned.

SECTION 4. Limited Membership: Member shall pay family dues of twenty dollars per season, has access to coaching staff, may purchase ice packages at rate set, may purchase punch cards for ice time at twelve dollars per punch card, may participate on synchronized skating teams, in Holiday Recital, and Ice Show, entitled to no voting privileges, pays out-of-club fee of twenty dollars per application in addition to test fees as listed on application, required to serve five hours of volunteer time or pay fee of fifteen dollars per hour for each hour not served, does not receive gold test medal from Club when earned.

SECTION 5. Honorary Member: An Honorary Member shall be free from dues, fees or Assessments. They shall not vote nor hold an office.

SECTION 6. Dues: Appropriate dues, and club fees, shall be set by the Officers/Directors. Any member that goes in arrears for the Club fees shall be notified and after One month, if not corrected, shall be dropped from the membership and reinstated only at the discretion of the Officers/Directors. No member in arrears shall be able to test, compete, vote, hold office, etc.

Article IX MEMBERSHIP MEETINGS

SECTION 1. Time: There shall be an annual Membership Meeting each year in the Spring.

SECTION 2. Quorum: Twenty percent (20%) of all voting members in good standing shall constitute a quorum for the transaction of business.

SECTION 3. Notices of the annual Membership Meeting shall be posted at least ten (10)

days in advance.

SECTION 4. Voting: Voting at the Membership Meeting will be by a written individual ballot gathered, counted, and tallied by the Club Secretary or any other Officer as the President may so direct and the same will be available for inspection by a member in good standing with the Club.

Article X COMPLAINTS/DISCIPLINE

SECTION 1. Method of Procedure: Any member of members having complaint against another member for infraction of any law or rule, other than skating rules, as conduct injurious to the welfare of the Club, may report the same in writing to Officers/Community Directors. Such complaint shall set forth the facts of the case, together with the names of witnesses, if any. After receiving such complaint, a meeting of Directors and Officers shall be held as soon as practical to investigate same. The complainant or complainants, and the member complained of, shall receive at least seven (7) days notice, of such meeting, and maybe heard with their witnesses. The statements and evidence shall be reduced in writing and filed with the Club Secretary, and he/she shall mail copies thereof to the complainant or complainants, and to the member complained of. An appeal regarding the decision of the Community Directors/Officers maybe taken to the Club within seven (7) days thereafter, by serving upon the Club Secretary a written notice of such appeal. A special meeting shall there upon be called for the consideration of the case, and a two-thirds vote shall be necessary to reverse the decision of the Directors/Officers.

Article XI AMENDMENTS TO THE BY-LAWS

SECTION 1. This By-Laws maybe amended by a majority vote of Officers/Directors at Any regular constituted meeting.

Article XII NON-PROFIT STATUS

Said organization is organized exclusively for charitable, religious, educational, and Scientific purposed, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501 (c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

No part of the net earnings of the organizations shall inure to the benefit of, or be distributed to its members, trustees, officers, or other private persons, except that the organizations shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purpose set forth in the purpose clause hereof. No substantial part of the activities of said organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office.

Notwithstanding any provision of the document, the organizations shall not be permitted to be carried on (a) by any organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, corresponding section of any future federal tax code, or (b) by any organization, contributions to which are deductible under section 170 (c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purpose within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organizations is located, exclusively for such purposes or to such organization of organizations, as said Court shall determine, which are organizations and operated exclusively for such purposes.

BYLAWS OF THE COPPER COUNTRY SKATING ACADEMY

Article I ORDER OF BUSINESS

SECTION 1. Sequence: At all stated and special meetings of the Copper Country Skating Academy, the following order of Business shall be observed:

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| 1. Roll Call | 5. Old Business |
| 2. Minutes of Previous Meeting | 6. New Business |
| 3. Reports of Officers | 7. Announcements |
| 4. Reports of Committees | 8. Adjournment |

Article II RULES OF ORDER

SECTION 1. Order of Motions: When a questions is before a meeting no motion shall be Entertained except:

1. To Adjourn
2. To Table
3. The Previous Question
4. To Postpone
5. To Commit
6. To Amend

SECTION 2. Majority Vote: Except as otherwise provided, all questions shall be determined by a majority vote. NOTE: The Club President may only vote in the case of a tie!